



Meeting of the

# TOWER HAMLETS COUNCIL

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Wednesday, 17 May 2017 at 8.00 p.m.

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**TABLED PAPERS**

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## **VENUE**

**Council Chamber, 1<sup>st</sup> Floor,  
Town Hall, Mulberry Place,  
5 Clove Crescent,  
London E14 2BG**

### **Democratic Services Contact:**

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**LONDON BOROUGH OF TOWER HAMLETS**


**COUNCIL**

**WEDNESDAY, 17 MAY 2017**

**8.00 p.m.**

- 7. MAYOR'S CABINET AND EXECUTIVE ARRANGEMENTS 1 - 18**  
To note the Mayor's Cabinet and related appointments in the Executive Scheme of Delegation as at 17 May 2017.
- 10. APPOINTMENTS TO COMMITTEES AND PANELS OF THE COUNCIL 19 - 34**  
To appoint a Chair and Members to each of the Committees and Panels of the Council established at Item 8 above, in accordance with the nominations submitted by the political groups.

# Agenda Item 7

Non-Executive Report of the:  <b>COUNCIL</b>  Wednesday 17 May 2017	 <b>TOWER HAMLETS</b>
<b>Report of:</b> Graham White, Acting Corporate Director, Governance and Interim Monitoring Officer	<b>Classification:</b> Unrestricted
<b>Mayor's Cabinet and Executive Arrangements</b>	

<b>Originating Officer(s)</b>	Peter Robbins, Head of the Mayor's Office
<b>Wards affected</b>	All wards

## SUMMARY

As set out in the Council's Constitution Council Procedure Rules at Part 4.1, the Council's Annual General Meeting will receive a report noting the Executive Mayor's Cabinet Appointments and other arrangements in respect of Executive Decision Making.

The Executive Procedure Rules at Part 4.4 of the Council's Constitution provide for the Mayor to delegate specific executive functions to:-

- the Executive as a whole (the Cabinet);
- a committee of the Executive or an individual member of the Executive;
- an officer;
- an area committee;
- a ward councillor (only in accordance with s.236 of the Local Government and Public Involvement in Health Act 2007);
- joint arrangements; or
- another local authority.

The Mayor may amend or revoke any delegation of an executive function at any time.

The Executive Scheme of Delegation must contain the following information in so far as it relates to executive functions:

- (a) The extent of any authority delegated to any individual Executive Member or ward councillor including details of the limitation on their authority;
- (b) The terms of reference and constitution of such Executive Committees as the Mayor appoints and the names of Executive Members appointed to them;

- (c) The nature and extent of any delegation of executive functions to area Committees, any other authority or any joint arrangements and the names of those Executive Members appointed to any joint Committee for the coming year; and
- (d) The nature and extent of any delegation of executive functions to officers not already specified in Part 3 of the Constitution, with details of any limitation on that delegation and the title of the officer to whom the delegation is made.

In accordance with the above requirements the Executive Scheme of Delegation agreed by the Mayor to apply with effect from 18<sup>th</sup> May 2017 is set out below.

### **Recommendations:**

That Council agrees:

- a) To note the Mayor's Executive Decision Making Scheme

### **1. REASONS FOR THE DECISIONS**

- 1.1 The Mayor is required to present his Executive Decision Making Scheme to Council at each Annual General Meeting.

### **2. ALTERNATIVE OPTIONS**

- 2.1 None.

### **3. DETAILS OF THE REPORT**

- 3.1 The details of the Executive Decision Making Structure is set out in the Appendix to this report.

### **5. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 5.1 There are no direct financial considerations arising from this report.

### **6. LEGAL COMMENTS**

- 6.1 The legal position is set out in the main body of the report.

### **Appendices**

Appendix 1 – Executive Procedure Rules and Executive Scheme of Delegation (Parts A and B)

Appendix 2 – Terms of Reference for Cabinet, King George's Field Charity Board and the Grants Determination (cabinet) Sub-Committee

## APPENDIX 1

### 4.4 Executive Procedure Rules

#### CONTENTS

<b>Rule</b>	<b><u>Subject</u></b>
<b>1</b>	How Does the Executive Operate?
<b>2</b>	How are Executive Meetings Conducted?
<b>3</b>	The Mayor's Executive Scheme of Delegation

#### 1. HOW DOES THE EXECUTIVE OPERATE?

##### 1.1 Who May Make Executive Decisions?

In law, functions which are the responsibility of the Executive may be exercised by

- (a) The Mayor
- (b) The Executive as a whole (the Cabinet) ;
- (c) A Committee of the Executive;
- (d) An individual Member of the Executive;
- (e) The Chief Executive, a Chief Officer or an officer;
- (f) An area Committee; or a ward councillor in accordance with Section 236 of the Local Government and Public Involvement in Health Act 2007;
- (g) joint arrangements; or
- (h) another local authority;

subject to the Mayor or this Constitution giving delegated authority to the person/meeting listed to discharge the particular function.

The arrangements for the discharge of executive functions at Tower Hamlets are set out in the executive arrangements adopted by the Council (see Part 2, Article 7 and Part 3 of this Constitution) and the Executive Scheme of Delegation at Rule 3 of these Rules.

Currently decisions on executive functions are taken by the Mayor, either at the Cabinet meeting or separately, unless the Mayor has delegated either a function as set out in those parts of the Constitution or a specific executive decision.

## **1.2 The Executive Scheme of Delegation and Executive Functions**

At the Annual Meeting of the Council the Mayor will present to the Council a written record of delegations made by the Mayor ('The Executive Scheme of Delegation') for inclusion in the Council's Constitution. The document presented by the Mayor must contain the following information in so far as it relates to executive functions:

- (a) The extent of any authority delegated to any individual Executive Member or ward councillor including details of the limitation on their authority.
- (b) The terms of reference and constitution of such Executive Committees as the Mayor appoints and the names of Executive Members appointed to them.
- (c) The nature and extent of any delegation of executive functions to area Committees, any other authority or any joint arrangements and the names of those Executive Members appointed to any joint Committee for the coming year.
- (d) The nature and extent of any delegation of executive functions to officers not already specified in Part 3 of this Constitution, with details of any limitation on that delegation and the title of the officer to whom the delegation is made.

The Mayor may amend or revoke any delegation of an Executive function at any time.

The Executive Scheme of Delegation shall be included at Rule 3 of these Rules.

Within five (5) working days of agreeing any change to the Executive Scheme of Delegation, a Cabinet appointment or portfolio, the Mayor shall present a written record of the change that s/he has agreed, together with the reasons for that change, to the Monitoring Officer.

Whenever the Monitoring Officer receives notification from the Mayor of any change(s) to the Executive Scheme of Delegation, Cabinet appointment(s) or portfolio(s), the Monitoring Officer will inform all Councillors of the change(s) made and any reasons given by the Mayor.

## **1.3 Sub-Delegation of Executive Functions**

- (a) Where the Mayor, the Executive, a Committee of the Executive or an individual Member of the Executive is responsible for an executive function, they may delegate further to an area Committee, joint arrangements or an officer.
- (b) Unless the Mayor directs otherwise, if the Mayor delegates functions to the Executive then the Executive may delegate further to a Committee of the Executive or an officer.

- (c) Unless the Mayor directs otherwise, a Committee of the Executive to whom functions have been delegated may delegate further to an officer.
- (d) Even where executive functions have been delegated, that fact does not prevent the discharge of delegated functions by the person or body who delegated them.

#### **1.4 The Council's Scheme of Delegation and Executive Functions**

- (a) Subject to (b) below, the Council's Scheme of Delegation will be subject to adoption by the Council and may only be amended by the Council. It will contain the details required in Part 2, Article 7 and set out in Part 3 of this Constitution.
- (b) The Mayor may amend the Scheme of Delegation of executive functions at any time during the year. To do so, the Mayor must give written notice to the Monitoring Officer and the person, body or Committee concerned. The notice must set out the extent of the amendment to the Scheme of Delegation, and whether it entails the withdrawal of delegation from any person, body or Committee or the Executive as a whole. The Monitoring Officer will inform all Councillors of the change(s) made and any reasons given by the Mayor.
- (c) Where the Mayor seeks to withdraw or amend delegations to a Committee, notice will be deemed to be served on that Committee when it has been served on its Chair.

#### **1.5 Interests**

- (a) Where a Member of the Executive has a disclosable pecuniary interest this should be dealt with as set out in the Council's Code of Conduct for Members at Part 5.1 of this Constitution.
- (b) If every Member of the Executive has either a registerable or non-registerable interest and either interest might appear to a fair and informed observer that there was a real possibility of the Members' judgement being or likely to be impaired by the interest then this also should be dealt with as set out in the Council's Code of Conduct for Members in Part 5.1 of this Constitution.
- (c) Where a Member of the Executive has either a registerable or non-registerable interest and either interest might appear to a fair and informed observer that there was a real possibility of the Member's judgement being or likely to be impaired by the interest then this should be dealt with as set out in the Council's Code of Conduct for Members at Part 5.1 of this Constitution.
- (d) If the exercise of an executive function has been delegated to a Committee of the Executive, an individual Member, the Chief Executive, a Chief Officer or an officer, and should a disclosable pecuniary interest arise, then the function will be exercised in the first instance by the person or body by whom the

delegation was made or otherwise as set out in the Council's Code of Conduct for Members at Part 5.1 of this Constitution.

- (e) If the exercise of an executive function has been delegated to a Committee of the Executive, an individual Member, the Chief Executive, a Chief Officer or an officer, and should either a registerable or non-registerable interest and either interest might appear to a fair and informed observer that there was a real possibility of that person's judgement being or likely to be impaired by the interest arise, then the function will be exercised in the first instance by the person or body by whom the delegation was made or otherwise as set out in the Council's Code of Conduct for Members at Part 5.1 of this Constitution..

## **1.6 Meetings of the Cabinet**

- (a) Meetings of the Cabinet will be determined by the Mayor or Chief Executive. The Cabinet shall normally meet at the Council's main offices or at another location as appropriate.
- (b) Meetings of the Cabinet will be subject to the Access to Information Procedure Rules and any other relevant procedure rules in this Constitution.

## **1.7 Quorum**

The quorum for a meeting of the Executive shall be three (3) Members

## **1.8 How are Decisions to be taken by the Executive?**

- (a) Executive decisions which are the responsibility of the Cabinet as a whole will be taken at a meeting convened in accordance with the Access to Information Rules in Part 4 of the Constitution.
- (b) Where executive decisions are delegated to a Committee of the Executive, the rules applying to executive decisions taken by them shall be the same as those applying to those taken by the Executive as a whole.

## **2. HOW ARE EXECUTIVE MEETINGS CONDUCTED?**

### **2.1 Who Presides?**

If the Mayor is present s/he will preside. In her/his absence, then the Deputy Mayor shall preside. In the absence of both the Mayor and the Deputy Mayor, then a person appointed by those present shall preside.



## **2.2 Who may Attend?**

- (a) Meetings of the Cabinet will normally be open to the public unless confidential or exempt information is to be discussed.
- (b) Subject to the Access to Information Procedure Rules in Part 4 of this Constitution, meetings may occasionally be private.

## **2.3 What Business?**

At each meeting of the Cabinet the following business will be conducted:

- (a) consideration of the minutes of the last meeting;
- (b) declarations of disclosable pecuniary interest, if any;
- (c) matters set out in the agenda for the meeting, and which shall indicate which are key decisions and which are not, in accordance with the Access to Information Procedure Rules set out in Part 4 of this Constitution.
- (d) consideration of reports from the Overview and Scrutiny Committee;
- (e) matters referred to the Executive (whether by the Overview and Scrutiny Committee or by the Council) for reconsideration by the Executive in accordance with the provisions contained in the Overview and Scrutiny Procedure Rules or the Budget and Policy Framework Procedure Rules set out in Part 4 of this Constitution;

The Mayor or other person presiding at a meeting of the Cabinet may at his/her discretion allow persons other than Cabinet members to contribute to the meeting. This may include an informal 'question time' to the Mayor and/or Cabinet Members.

## **2.4 Community Engagement/ Consultation**

All reports to the Executive from any Member of the Executive or an officer on proposals relating to the Budget and Policy Framework must contain details of the nature and extent of community engagement or consultation with stakeholders, Overview and Scrutiny Committee and the outcome of that consultation. Reports about other matters will set out the details and outcome of consultation as appropriate. The level of community engagement or consultation required will be appropriate to the nature of the matter under consideration having due regard to the Council's Community Engagement Strategy.

## **2.5 Who can put Items on the Executive Agenda?**

The Mayor and Chief Executive may put on the agenda of any Cabinet meeting any Executive matter which s/he wishes, whether or not authority has been delegated to the Cabinet, a Committee of it, any Member, the Chief Executive, a Chief Officer or

officer in respect of that matter. The Corporate Director, Law, Probity and Governance will comply with their requests in this respect.

The Monitoring Officer and/or the Chief Finance Officer may include an item for consideration on the agenda of a Cabinet meeting and may require the Chief Executive to call such a meeting in pursuance of their statutory duties. In other circumstances, where any two (2) of the Head of Paid Service, Chief Finance Officer and Monitoring Officer are of the opinion that a meeting of the Cabinet needs to be called to consider a matter that requires a decision, they may jointly call a meeting and include an item on the agenda of that meeting or of a Cabinet meeting which has already been called. If there is no meeting of the Cabinet soon enough to deal with the issue in question, then the person(s) entitled to include an item on the agenda may also require that a meeting be convened at which the matter will be considered.

## **2.6 Application of Council Procedure Rules**

Rules 9, 10, 17.1 to 17.3 and 18 to 25 of the Council Procedure Rules (Part 4.1 of this Constitution) shall also apply to meetings of the Cabinet.

## **2.7 Public Engagement at Cabinet**

Whilst the main focus of Cabinet is as a decision-making body, there is an opportunity for the public to contribute through making submissions that specifically relate to the reports that are set out on the agenda. Members of the public may therefore make written submissions in any form (for example; Petitions, letters, written questions) and which to be submitted to the Clerk to Cabinet (whose details are on the agenda front sheet) by 5 pm the day before the meeting. The consideration of such written submissions will be at the discretion of whosoever presides at the meeting.

### **3. THE MAYOR'S EXECUTIVE SCHEME OF DELEGATION**

**With effect from xxxxxxxx**

#### **PART A - EXECUTIVE SCHEME OF DELEGATION**

##### **1. PURPOSE**

1.1 The purpose of this Executive Scheme of Delegation is to:-

- (a) be clear about who can make which executive decisions including Key Decisions;
- (b) facilitate the smooth running of Council business;
- (c) ensure that the Mayor is able to provide effective strategic leadership for the overall policy direction of the Council and to promote partnership working with other agencies; and that officers take responsibility for operational matters and policy implementation.

##### **2. THE CONSTITUTION**

2.1 Once presented by the Mayor to the Annual Council Meeting or to the Monitoring Officer, this Executive Scheme of Delegation will form part of the Council's Constitution and will be appended to it. Its provisions apply alongside the Council Procedure Rules (Part 4.1) and Access to Information Procedure Rules (Part 4.2) provisions included in the Constitution.

##### **3. AMENDMENTS TO THE EXECUTIVE SCHEME OF DELEGATION**

3.1 This Scheme of Delegation remains in force for the term of office of the Mayor unless and until it is amended or revoked by the Mayor in accordance with Rule 1.2 of the Executive Procedure Rules.

##### **4. NON-EXECUTIVE DECISIONS**

4.1 No delegated power in this Executive Scheme of Delegation applies to any decision that relates to a matter that is not an Executive function either by law or by the allocation of local choice functions under the Council's Constitution.

## 5. THE COMPOSITION OF THE EXECUTIVE

5.1 The Executive shall consist of ten (10) people, namely the Mayor and nine (9) Councillors as set out below:-

Name	Portfolio
Mayor John Biggs	Executive Mayor  Specific responsibility for <ul style="list-style-type: none"> <li>- Strategy, Policy and Performance</li> <li>- Partnerships</li> <li>- Equalities</li> </ul>
Cllr Sirajul Islam Statutory Deputy Mayor	Deputy Mayor for Housing  Deputy Mayor also responsible for: <ul style="list-style-type: none"> <li>- Work with Faith Communities</li> <li>- Welfare Reform Response</li> <li>- Community Language Service</li> </ul>
Cllr Rachael Saunders	Deputy Mayor for Health & Adult Services
Cllr Joshua Peck	Cabinet Member for Work and Economic Growth
Cllr Asma Begum	Cabinet Member for Community Safety
Cllr Rachel Blake	Cabinet Member for Strategic Development and Waste  Also leading joint work on air quality
Cllr Amy Whitelock Gibbs	Cabinet Member for Education and Children's Services
Cllr David Edgar	Cabinet Member for Resources
Cllr Abdul Mukit	Cabinet Member for Culture and Youth
Cllr Amina Ali	Cabinet Member for Environment  Cabinet member responsible also for: <ul style="list-style-type: none"> <li>- Somali Task Force implementation</li> </ul>

## **6. DELEGATIONS TO THE EXECUTIVE**

- 6.1 The Mayor has not delegated any decision-making powers to the Executive acting collectively.
- 6.2 The Mayor may, in accordance with Rule 1.2 of the Executive Procedure Rules, appoint such committees of the Executive as he considers appropriate from time to time and he appoints the following at this time:
- King George's Fields Charity Board
  - The Grants Determination Sub-Committee
- 6.3 Subject to the Mayor's prerogative to make decisions on all matters relating to all his statutory powers, the Mayor delegates to each Cabinet Member individually the power to make decisions on matters within their portfolio after consultation with the Mayor and subject to the Mayor raising no objection to the proposed decision. Any such decision by a cabinet member will be subject to a written report and the same procedure as applies to mayoral executive decisions.
- 6.4 In accordance with section 14(6) of the Local Government Act 2000 (as amended), any arrangements made by the Mayor for the discharge of an executive function by an executive member, committee or officer are not to prevent the Mayor from exercising that function.

## **7. DELEGATIONS TO OFFICERS**

- 7.1 The Mayor has delegated to officers decision making powers in relation to Executive functions as set out at Parts 3 and 8 of the Council's Constitution.

## **8. OTHER DELEGATIONS**

- 8.1 The Mayor has not delegated any powers to any area committee, or to any ward Councillor in accordance with section 236 of the Local Government and Public Involvement in Health Act 2007.
- 8.2 The Mayor has delegated powers to joint arrangements with other local authorities as set out in Part 2, Article 11 and Part 3.3.22 of the Council's Constitution
- 8.3 Subject to paragraph 8.2 above, the Mayor has not delegated any powers to any other local authority.

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**PART B - PROCESS FOR EXECUTIVE DECISION MAKING  
BY THE MAYOR OR A CABINET MEMBER**

1. Where an Executive decision, including a Key Decision, falls to be made and either:-
  - (a) authority to make that decision has not been delegated by the Mayor under this Executive Scheme of Delegation; or
  - (b) authority has been delegated but the person or body with delegated powers declines to exercise those powers; or
  - (c) authority has been delegated but the Mayor nevertheless decides to take the decision himself,

the decision shall be made by the Mayor individually, after consultation with the Monitoring Officer, the Chief Finance Officer and such other Corporate Director(s), the Head of Paid Service or Cabinet Member(s) as required.
2. Executive decisions (including Key Decisions) to be taken by the Mayor in accordance with paragraph 1 above shall either be taken:-
  - (a) at a formal meeting of the Executive, notice of which has been given in accordance with the Executive Procedure Rules (Part 4.4) of the Constitution and to which the Access to Information Rules (Part 4.2) of the Constitution shall apply; or
  - (b) in accordance with the procedure at paragraph 5 below.
3. In the case of a decision taken at a formal meeting of the Executive, the Mayor will take the decision having received written and oral advice from appropriate officers and consulted those members of the Executive present. In the event that a meeting of the Executive is not quorate, the Mayor may still take any necessary decisions having consulted any Executive members present. All Mayoral decisions taken at a formal meeting of the Executive shall be recorded in the minutes of the meeting.
4. The Cabinet Meeting is not authorised to exercise the Mayor's powers in the absence of the Mayor. If the Mayor is unable to act for any reason, and only in those circumstances, the Deputy Mayor is authorised to exercise the Mayor's powers.
5. The Mayor may at his discretion make a decision in relation to an Executive function, including a Key Decision, alone and outside the context of a meeting of the Executive. In relation to any decision made by the Mayor under this provision:-
  - (a) The decision may only be made following consideration by the Mayor of a full report by the relevant officer(s) containing all relevant information, options

and recommendations in the same format as would be required if the decision were to be taken at a meeting of the Executive;

- (b) The provisions of the Overview and Scrutiny Procedure Rules in relation to call-in, including the rules regarding urgent decisions, shall apply;
- (c) In the case of a Key Decision as defined in Part 2, Article 13 of the Constitution, the provisions of the Access to Information Procedure Rules in relation to prior publication on the Forward Plan shall apply; and
- (d) The decision shall not be made until the Mayor has confirmed his agreement by signing a Mayoral Decision Proforma (example attached) which has first been completed with all relevant information and signed by the relevant Chief Officers.


6. All Mayoral decisions taken in accordance with paragraph 5 above shall be:-

- (a) Recorded in a log held by the Democratic Services Manager and available for public inspection; and
- (b) Published on the Council's website;

save that no information that in the opinion of the Corporate Director, Law, Probity and Governance is 'exempt' or 'confidential' as defined in the Council's Access to Information Procedure Rules (Part 4.2) shall be published, included in the decision notice or available for public inspection.

7. Any decision taken by an individual Cabinet Member in relation to any matter delegated to him/her in accordance with paragraph 6 of the Mayor's Executive Scheme of Delegation shall:-

- (a) be subject to the same process and rules as a Mayoral decision in accordance with paragraphs 5 and 6 above; and
- (b) not be made until the Mayor has confirmed in writing that he has no objection to the decision.

<b>Individual Mayoral Decision Proforma</b>	
Decision Log No: (To be inserted by Democratic Services)	
<b>Report of:</b> [Insert name and title of corporate director]	<b>Classification:</b> [Unrestricted or Exempt]
[Insert title here]	

<b>Is this a Key Decision?</b>	<b>Yes / No</b> (Report author to delete as applicable)
<b>Decision Notice Publication Date:</b>	(Report author to state date of decision notice – either individual notice or within the Forward Plan)
<b>General Exception or Urgency Notice published?</b>	<b>Yes</b> (give details) / <b>Not required</b>  (Report author to delete as applicable)
<b>Restrictions:</b>	(If restricted state which of the exempt/confidential criteria applies)

**EXECUTIVE SUMMARY**

*(To be completed by Chief Officer seeking the decision)*

.....  
 .....  
 .....

Full details of the decision sought, including reasons for the recommendations and (where applicable) each of the options put forward; other options considered; background information; the comments of the Chief Finance Officer; the concurrent report of the Corporate Director, Law, Probity and Governance; implications for One Tower Hamlets; Risk Assessment; Background Documents; and other relevant matters are set out in the attached report.

**DECISION**

*(Proposed decision to be entered here)*

.....  
 .....  
 .....



**APPROVALS**

**1. (If applicable) Corporate Director proposing the decision or his/her deputy**

I approve the attached report and proposed decision above for submission to the Mayor.

Signed ..... Date .....

**2. Chief Finance Officer or his/her deputy**

I have been consulted on the content of the attached report which includes my comments.

Signed ..... Date .....

**3. Monitoring Officer or his/her deputy**

I have been consulted on the content of the attached report which includes my comments.

(For Key Decision only – delete as applicable)

I confirm that this decision:-

(a) has been published in advance on the Council’s Forward Plan OR

(b) is urgent and subject to the ‘General Exception’ or ‘Special Urgency’ provision at paragraph 18 or 19 respectively of the Access to Information Procedure Rules.

Signed ..... Date .....

**4. (If the proposed decision relates to matters for which the Head of Paid Service has responsibility) Head of Paid Service**

I have been consulted on the content of the attached report which includes my comments where necessary.

Signed ..... Date .....

**5. Mayor**

I agree the decision proposed at ..... above for the reasons set out in paragraph ..... of the attached report.

Signed ..... Date .....

## APPENDIX 2

### 3.4 THE EXECUTIVE

#### 3.4.1 Cabinet

<b>Membership:</b> The Mayor and at least two (2) and not more than nine (9) other Executive Councillors appointed by the Mayor.	
<b>Functions</b>	<b><u>Delegation of Functions</u></b>
1. To discharge all functions not specified as the responsibility of the full Council or of any other Committee, where the Mayor has delegated his powers to the Cabinet as set out in the Executive Scheme of Delegation.	Chief Officers and other officers authorised by them have the delegated authority as set out in paragraph 3.2 above and 3.5 below.
2. In relation to any Executive function for which the Mayor has not delegated his powers to the Cabinet, to advise the Mayor on the discharge of that function.	No delegations
3. To refer to the Standards Advisory Committee for consideration any report which contains implications for the Council's ethical framework	No delegations
<b>Quorum:</b> Three (3) Members of the Cabinet	

**The Cabinet may establish Sub-Committees to discharge functions on its behalf but any Cabinet Sub-Committee may only include Cabinet Members.**

### 3.4.2 King George's Fields Charity Board

<b>Membership:</b> All Members of the Cabinet	
<b>Functions</b>	<b>Delegation of Functions</b>
1. To administer the affairs of the King George's Field, Mile End charity, registered number 1077859 and the King George's Field – Stepney (Tredegar Square, Bow) charity, registered number 1088999 and discharge all duties of the Council as sole trustee of these charities.	No delegations
2. To administer the affairs and discharge the duties of trustee of such other charities controlled by the Council as the Executive might authorise.	No delegations
<b>Quorum:</b> Three (3) Members of the Board	

### 3.4.3 Grants Determination Sub-Committee

<b>Membership:</b> The Mayor plus two (2) other Executive Councillors as appointed by the Mayor or their nominees who must also be Executive Councillors	
<b>Functions</b>	<b>Delegation of Functions</b>
1. To determine all applications for grant funding received by the Council.	No delegations
2. To determine all applications for corporate match funding received by the Council.	No delegations
3. The Sub-Committee may delegate decision making to individual officers, provided that the extent of this delegation is made clear and that it is minuted properly	No delegations
4. Where decision making has been delegated, to receive a report advising as to the exercise of a discretion at the next Sub-Committee meeting following the exercise of such discretion.	No delegations
5. To receive quarterly update reports against defined parameters in order for the Council to demonstrate either: that delivery is in line with the application and, therefore, the grant achieved its purpose; or to provide clear delineation where outcomes were not achieved and the reasons for such failure are apparent. Such Monitoring should therefore include measuring performance against the expected outcomes.	No delegations
6. To determine criteria under which grant applications will be considered.	No delegations
<b>Quorum:</b> Three (3) Members of the Committee	

Combined Nominations (any further nominations will be circulated separately)

APPENDIX 1

**LONDON BOROUGH OF TOWER HAMLETS  
COMMITTEE MEMBERSHIPS 2017-2018**

**NOMINATIONS SUBMITTED TO THE ANNUAL COUNCIL MEETING ON 17 MAY 2017**

<b>AUDIT COMMITTEE (Seven members of the Council)</b>				
<b><i>Labour Group (3)</i></b>	<b><i>Independent Group (1)</i></b>	<b><i>Conservative Group (1)</i></b>	<b><i>People's Alliance of Tower Hamlets (1)</i></b>	<b><i>Ungrouped (1)</i></b>
Cllr Candida Ronald Cllr Danny Hassell Cllr Ayas Miah  Substitutes:-  <i>Cllr Rajib Ahmed                      Cllr Shiria Khatun                      Cllr Marc Francis</i>	Cllr Ohid Ahmed  Substitutes:-  <i>Cllr Harun Miah</i>	Cllr Andrew Wood  Substitutes:-  <i>Cllr Craig Aston</i>	Cllr Rabina Khan  Substitutes:-  <i>Cllr Shafi Ahmed</i>	Vacancy  <i>(Substitutes not applicable)</i>

**DEVELOPMENT COMMITTEE**  
(Seven members of the Council)

<b>Labour Group (4)</b>	<b>Independent Group (1)</b>	<b>Conservative Group (1)</b>	<b>People's Alliance of Tower Hamlets (0)</b>	<b>Ungrouped (1)</b>
Cllr Marc Francis Cllr Asma Begum Cllr John Pierce Cllr Helal Uddin  Substitutes:- <i>Cllr Danny Hassell</i> <i>Cllr Ayas Miah</i> <i>Cllr Clare Harrisson</i>	Cllr Suluk Ahmed  Substitutes:- <i>Cllr Harun Miah</i> <i>Cllr Mahbub Alam</i> <i>Cllr Gulam Kibria Choudhury</i>	Cllr Chris Chapman  Substitutes:- <i>Cllr Peter Golds</i> <i>Cllr Julia Dockerill</i>	N/A	Cllr Andrew Cregan  <i>(Substitutes not applicable)</i>

**STRATEGIC DEVELOPMENT COMMITTEE**  
(Eight members of the Council)

<b>Labour Group (4)</b>	<b>Independent Group (2)</b>	<b>Conservative Group (1)</b>	<b>People's Alliance of Tower Hamlets (1)</b>	<b>Ungrouped (0)</b>
Cllr Marc Francis Cllr Sabina Akhtar Cllr David Edgar Cllr Sirajul Islam  Substitutes:- <i>Cllr Asma Begum</i> <i>Cllr Danny Hassell</i> <i>Cllr Denise Jones</i> <i>Cllr John Pierce</i>	Cllr Md Maium Miah Cllr Gulam Robbani  Substitutes:- <i>Cllr Muhammad Ansar</i> <i>Mustaquim</i> <i>Cllr Oliur Rahman</i>	Cllr Julia Dockerill  Substitutes:- <i>Cllr Chris Chapman</i> <i>Cllr Peter Golds</i>	Cllr Shafi Ahmed  Substitutes:- <i>Cllr Shah Alam</i>	N/A

**GENERAL PURPOSES COMMITTEE**  
(Nine members of the Council)

<b><i>Labour Group (5)</i></b>	<b><i>Independent Group (2)</i></b>	<b><i>Conservative Group (1)</i></b>	<b><i>People's Alliance of Tower Hamlets (1)</i></b>	<b><i>Ungrouped (0)</i></b>
Cllr Danny Hassell Cllr Denise Jones Cllr Josh Peck Cllr Helal Uddin Cllr Abdul Mukit  Substitutes:-  <i>Cllr Rajib Ahmed</i> <i>Cllr Ayas Miah</i> <i>Cllr Candida Ronald</i>	Cllr Muhammad Ansar Mustaquim <i>Vacancy</i>  Substitutes:-	Cllr Craig Aston  Substitutes:-  <i>Cllr Peter Golds</i>	Cllr Aminur Khan  Substitutes:-	N/A

**LICENSING COMMITTEE**  
**(Fifteen members of the Council)(No Substitutes permitted)**

<b><i>Labour Group (7)</i></b>	<b><i>Independent Group (3)</i></b>	<b><i>Conservative Group (1)</i></b>	<b><i>People's Alliance of Tower Hamlets (2)</i></b>	<b><i>Ungrouped (2)</i></b>
Cllr Rajib Ahmed Cllr Khales Ahmed Cllr Dave Chesterton Cllr Shiria Khatun Cllr Josh Peck Cllr Candida Ronald Cllr Rachael Saunders	Cllr Suluk Ahmed Cllr Harun Miah Cllr Md Maium Miah	Cllr Peter Golds	Cllr Shah Alam <i>Vacancy</i>	Cllr Andrew Cregan <i>Vacancy</i>



**OVERVIEW AND SCRUTINY COMMITTEE**  
**(Nine members of the Council plus six co-opted members)**

(NB Scrutiny Lead Members and Chairs of Sub-Committees to be appointed by the O&S Committee)

<b><i>Labour Group (5)</i></b>	<b><i>Independent Group (2)</i></b>	<b><i>Conservative Group (1)</i></b>	<b><i>People's Alliance of Tower Hamlets (1)</i></b>	<b><i>Co-Opted Members (for information – to be appointed by Overview and Scrutiny Committee)</i></b>
<p>Cllr Denise Jones  Cllr Clare Harrisson  Cllr Danny Hassell  Cllr Ayas Miah  Cllr Helal Uddin</p> <p>Substitutes:-</p> <p><i>Cllr Rajib Ahmed</i>  <i>Cllr Dave Chesterton</i>  <i>Cllr Candida Ronald</i></p>	<p>Cllr Muhammad Ansar  Mustaquim  Cllr Oliur Rahman</p> <p>Substitutes:-</p> <p><i>Cllr Ohid Ahmed</i>  <i>Cllr Gulam Kibria Choudhury</i>  <i>Cllr Md Maium Miah</i></p>	<p>Cllr Andrew Wood</p> <p>Substitutes:-</p> <p><i>Cllr Peter Golds</i>  <i>Cllr Chris Chapman</i></p>	<p>Cllr Rabina Khan</p> <p>Substitutes:-</p> <p><i>Cllr Abdul Asad</i></p>	<p>Dr Phillip Rice -  Church of England  Diocese  representative</p> <p>Asad M Jaman -  Muslim Faith  representative</p> <p>Parent Governor  representatives:-</p> <ul style="list-style-type: none"> <li>• Fatiha Kassouri</li> <li>• Shabbir Chowdhury</li> <li>• Christine Trumper</li> </ul>

**HEALTH SCRUTINY SUB-COMMITTEE**  
**(Nominations for information - Panel to be appointed by Overview & Scrutiny Committee)**  
**(Six members of the Council)**

<b><i>Labour Group (3)</i></b>	<b><i>Independent Group (1)</i></b>	<b><i>Conservative Group (1)</i></b>	<b><i>People's Alliance of Tower Hamlets (1)</i></b>	<b><i>Co-opted Members:-</i></b>
<p>Cllr Clare Harrisson  Cllr Shiria Khatun  Cllr Dave Chesterton</p> <p>Substitutes:-</p> <p><i>Cllr Rajib Ahmed</i>  <i>Cllr Denise Jones</i>  <i>Cllr Candida Ronald</i></p>	<p>Cllr Muhammad Ansar  Mustaquim</p> <p>Substitutes:-</p> <p><i>Cllr Mahbub Alam</i>  <i>Cllr Md Maium Miah</i></p>	<p>Cllr Peter Golds</p> <p>Substitutes:-</p> <p><i>Cllr Andrew Wood</i></p>	<p>Cllr Abdul Asad</p> <p>Substitutes:-</p> <p><i>Cllr Shafi Ahmed</i></p>	<p><i>To be appointed by the Overview and Scrutiny Committee as required</i></p> <ul style="list-style-type: none"> <li>• <i>David Burbidge (Healthwatch Tower Hamlets)</i></li> <li>• <i>Tim Oliver (Healthwatch Tower Hamlets)</i></li> </ul>

**GRANTS SCRUTINY SUB-COMMITTEE**  
**(Nominations for information - Panel to be appointed by Overview & Scrutiny Committee)**  
**(Six members of the Council)**

<b><i>Labour Group (3)</i></b>	<b><i>Independent Group (1)</i></b>	<b><i>Conservative Group (1)</i></b>	<b><i>People's Alliance of Tower Hamlets (1)</i></b>	<b><i>Ungrouped (0)</i></b>
Cllr Ayas Miah Cllr Clare Harrisson Cllr Candida Ronald  Substitutes:- Cllr Danny Hassell Cllr John Pierce Cllr Dave Chesterton	No Nominations  Substitutes:-	Cllr Peter Golds  Substitutes:-  <i>Cllr Andrew Wood</i>	Cllr Shafi Ahmed  Substitutes:-	N/A

**HOUSING SCRUTINY SUB-COMMITTEE**  
**(Nominations for information - Panel to be appointed by Overview & Scrutiny Committee)**  
**(Six members of the Council)**

<b><i>Labour Group (3)</i></b>	<b><i>Independent Group (1)</i></b>	<b><i>Conservative Group (1)</i></b>	<b><i>People's Alliance of Tower Hamlets (1)</i></b>	<b><i>Ungrouped (0)</i></b>
Cllr Helal Uddin Cllr Dave Chesterton Cllr Shiria Khatun  Substitutes:- Cllr Rajib Ahmed Cllr Marc Francis Cllr John Pierce	Cllr Gulam Robbani  Substitutes:-	Cllr Andrew Wood  Substitutes:-  <i>Cllr Chris Chapman</i>	Cllr Rabina Khan  Substitutes:-	N/A

**PENSIONS COMMITTEE**  
(Seven members of the Council)

<b><i>Labour Group (3)</i></b>	<b><i>Independent Group (1)</i></b>	<b><i>Conservative Group (1)</i></b>	<b><i>People's Alliance of Tower Hamlets (1)</i></b>	<b><i>Ungrouped (1)</i></b>
Cllr Shiria Khatun Cllr Clare Harrison Cllr Candida Ronald  Substitutes:-  Cllr Sabina Akhtar Cllr Marc Francis Cllr Helal Uddin	Cllr Md Maium Miah  Substitutes:-  <i>Cllr Gulam Kibria Choudhury</i>	Cllr Andrew Wood  Substitutes:-  <i>Cllr Peter Golds</i>	Cllr Rabina Khan  Substitutes:-	Cllr Andrew Cregan  <i>(Substitutes not applicable)</i>

**PENSIONS BOARD**  
(One Councillor to work alongside six other members of the Board)

<b><i>Labour Group</i></b>	<b><i>Independent Group</i></b>	<b><i>Conservative Group</i></b>	<b><i>People's Alliance of Tower Hamlets</i></b>	<b><i>Ungrouped</i></b>
Cllr Dave Chesterton				

**STANDARDS (ADVISORY) COMMITTEE**

**(Seven Members of the Council (who may not include the Mayor or more than one other Cabinet Member) - plus up to seven co-opted members, one of whom shall chair the Committee)**

<i>Labour Group (3)</i>	<i>Independent Group (2)</i>	<i>Conservative Group (1)</i>	<i>People's Alliance of Tower Hamlets (1)</i>	<i>Co-opted Members (for information)</i>
Cllr Marc Francis Cllr Ayas Miah Cllr Candida Ronald  Substitutes:- Cllr Asma Begum Cllr John Pierce Cllr Abdul Mukit	Cllr Ohid Ahmed Cllr Muhammad Ansar Mustaquim  Substitutes:-	Cllr Chris Chapman  Substitutes:-	Cllr Aminur Khan  Substitutes:-	<i>John Pulford                      Nafisa Adam                      Fiona Browne                      Mike Houston                      Daniel McLaughlin</i>

## HEALTH AND WELLBEING BOARD

(The Executive, Councillors, Local Authority Officers, Healthwatch and NHS Commissioners. In addition, non-voting co-opted members including NHS Providers and the Young Mayor amongst others.

### *Ex-officio Elected Members*

Cabinet Member for Health and Wellbeing (Chair)  
Cabinet Members for Children's Services, Housing Strategy & Performance and Resources  
Non-Executive Majority Group Councillor  
Cllr Rachael Saunders  
Cllr Amy Whitelock Gibbs  
Cllr Sirajul Islam  
Cllr David Edgar  
Cllr Danny Hassell

### *Non-Executive Councillor nominee*

Non-executive largest minority group councillor nominated by Council  
  
Cllr Gulam Robbani

**ADOPTION PANEL**

**(To comprise two Social Workers, one elected Member, three Independent Persons and to include one man and one woman, up to a maximum of ten persons)**

<i>Labour Group</i>	<i>Independent Group</i>	<i>Conservative Group</i>	<i>People's Alliance of Tower Hamlets</i>	<i>Ungrouped</i>
TBC				

**FOSTERING PANEL**

**(To comprise two Social Workers, one elected Member and four Independent Persons, up to a maximum of ten persons)**

<i>Labour Group</i>	<i>Independent Group</i>	<i>Conservative Group</i>	<i>People's Alliance of Tower Hamlets</i>	<i>Ungrouped</i>
Cllr Rachel Blake				



<b>CORPORATE PARENTING STEERING GROUP</b> (Cabinet Member for Children's Services, other Councillor(s), a Corporate Director and two Young People's Representatives)				
<i>Labour Group</i>	<i>Independent Group</i>	<i>Conservative Group</i>	<i>People's Alliance of Tower Hamlets</i>	<i>Ungrouped</i>
Cllr Amy Whitelock Gibbs Cllr Rachael Saunders Cllr David Edgar				

<b>STANDING ADVISORY COUNCIL ON RELIGIOUS EDUCATION (SACRE)</b> (To comprise members appointed by the LEA) (there is a requirement for two majority group and one minority group appointments)				
<i>Labour Group</i>	<i>Independent Group</i>	<i>Conservative Group</i>	<i>People's Alliance of Tower Hamlets</i>	<i>Ungrouped</i>
Cllr Rajib Ahmed Cllr Amina Ali				

## MAYORAL ADVISORS

- Councillor Dave Chesterton
- Councillor John Pierce

## TO NOTE POLITICAL GROUP APPOINTMENTS

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Labour Group

- Leader of the Labour Group
- Deputy Leader of the Labour Group
- Group Whip

- Mayor John Biggs
- Councillor Sirajul Islam
- Councillor Danny Hassell

Independent Group

- Leader of the Independent Group
- Deputy Leader of the Independent Group
- Group Whip

- Councillor Oliur Rahman
- Councillor Mahbub Alam
- Councillor Gulam Kibria Choudhury

Conservative Group

- Leader of the Conservative Group
- Deputy Leader of the Conservative Group
- Group Whip

- Councillor Peter Golds
- Councillor Andrew Wood
- Councillor Julia Dockerill

People's Alliance of  
Tower Hamlets

- Leader of the PATH Group
- Group Whip

- Councillor Rabina Khan
- Councillor Aminur Khan

## APPENDIX 2

### Appointment of Committee Chairs Tabled Nominations

Article 8 of the Council's Constitution states that 'the Council will appoint a Member to serve as Chair of each Committee that it appoints under this Article. If the Council does not, the Committee may appoint a Chair from amongst the Members appointed to the Committee by the Council. Each Committee may appoint a Vice-Chair from amongst its Members.'

In accordance with the above, the Council is requested to appoint the Chairs of the committees listed below, to serve for the municipal year 2017/18 or until either (i) they resign the position, (ii) are no longer a member of the Council or the Committee concerned or (iii) a successor is appointed, whichever is the sooner.

Any nominations received at the time of printing are listed below and any further nominations received subsequently will be reported verbally.

<b>Committee</b>	<b>Nominations received for Chair</b>
Overview & Scrutiny Committee	Councillor Denise Jones
Development/Strategic Development Committee	Councillor Marc Francis
General Purposes Committee	Councillor Danny Hassell
Audit Committee	Councillor Candida Ronald
Pensions Committee	Councillor Andrew Cregan  <i>Or</i> Councillor Shiria Khatun
Licensing Committee	Councillor Rajib Ahmed

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